



Township Ambulance Authority

MEETING MINUTES FOR January 30, 2018 Mancelona Station 7:00 PM

Present: Ed Sayre (Mancelona), Rick Teague (Helena), Bill Chapman (Central Lake), Ed Niepoth (Kearney), Pete Hoogerhyde (Star), Mike Bertram (Custer), Wendy Hummel (Chestonia)

Absent: Terry Smith (Forest Home) and Martin Frankowiack (Warner)

Others Present: Wendy Dawson (Systems Director), Shannon Johnson (Administrative Assistant), Barry Cole (TAA Attorney) and TAA Employees

Meeting called to order by President Sayre at 7:02pm

Mike Bertram presented motion to approve Agenda with the following changes: Introduction of M. Bertram moved to after approval of Agenda for the meeting. Under old business – update from B. Cole regarding ongoing legal issues. Under New Business Patient Transfers & Board Discussion regarding position TAA Director, motion seconded by R. Teague. Motion carried.

Motion to approve January 30, 2018 regular meeting minutes presented by W. Hummel, 2nd by E. Niepoth. Motion carried.

Motion to approve closed meeting minutes from the January 30, 2018 meeting By R. Teague, 2nd by W. Hummel, M. Bertram abstained. Motion carried.

Motion to recognize M. Bertram as the new representative for Custer township presented by R. Teague, W. hummel 2nd. Motion carried.

Motion to pay bills in the amount of \$7,141.56 presented by P. Hoogerhyde, 2nd W. Hummel. Motion carried.

HR Committee – tabled report

Finance Committee – Has upcoming meeting to prep for March Operational Budget 2018 – 2019.

B. Cole updated the board regarding the two pending claims against the TAA regarding alleged HIPPA claims – insurance company is dealing with 1 claim. B. Cole will keep the board informed on progress. Cannot go into closed session at this time. The other claim is being handled by a local law firm – It's currently in the form of a letter demanding financial compensation.

Employee health insurance – current is BCBS – Director Dawson stated that it would be good idea to look at Humana – Bertram brought up it may be too late to get an estimate. Employee insurance issue is tabled until next month.



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Transfers – policy – tried to get an unscheduled crew when doing a transfer. Transfers from Meadowbrook. How they work was explained – Had an issue on Friday where transfer had to be post-poned due to 3 ALS rigs being in use. Primarily bls rigs would be used for transfers, however, there are times where staff isn't available or is working another job. Do the minimum as far as transfers go. Look at possibility of staffing a BLS rig.

Bd discussion regarding closed discussion – requesting closed Motion to go into closed session by

Closed Session requested by W. Dawson

Motion to go into closed session by roll call vote with all present townships answering in the affirmative.

Motion to go back into open session by E. Niepoth, 2nd W. Hummel, motion carried.

Motion to terminate Wendy Dawson as System Director of the Township Ambulance Authority presented by M. Bertram, 2nd by E. Neipoth. Motion carried with 5 to 2 vote. Directorship has been terminated as of tonight. Wendy was offered a chance to sign the termination document and refused.

Hoogerhyde, brought up the possibility of Wendy continuing to work as a medic with the TAA. M. Bertram stated at this time that wasn't an option.

Public comment –

Len Draper stated he thought termination was a bad idea and the authority is losing a dedicated employee and a great medic.

Interim position for Director needs to be filled – Nan Draper was mentioned as possible interim Director. E. Niepoth asked what Mr. Bertram's qualifications are. He has extensive experience as Administrator of EDs, he's been a paramedic/RN. He has a lengthy history/experience in health care administration. He indicated he would be willing to fill in for a 90 day period while a new Director search commenced. The restructuring process was discussed and the board needing to be involved in this process. He see's a major priority being job descriptions from the highest to lowest positions. HIPPA policy and training is also a major priority

Motion by M. Bertram to resign as Custer Township Representative, second by R. Teague. Motion carried.

Motion to make M. Bertram, Interim Director for a maximum period of 90 days, presented by E. Niepoth. Motion 2nd by W. Hummel, motion carried.



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Tomorrow at 10 am meeting for employees and then again on Friday to discuss the transition. Meet in Mancelona.

Motion to close the meeting presented by R. Teague, second by R. Flake. Motion carried.

Shannon Johnson
Township Ambulance Authority
Administrative Assistant