



Township Ambulance Authority

MEETING MINUTES FOR September 26, 2017 Mancelona Station 7:00 PM

Present: Terry Smith (Forest Home), Stan Bean (Central Lake), Rick Teague (Helena), Roxann Flake (Custer), Ed Niepoth (Kearney), Pete Hoogerhyde (Star), Wendy Hummel (Chestonia), Ed Sayre (Mancelona) and Martin Franckowiak (Warner)

Absent: Wendy Dawson (System Director)

Others Present: Shannon Johnson (Administrative Assistant), Barry Cole (TAA Attorney) and various TAA Employees

Meeting called to order by President Sayre at 7 pm.

Motion to accept meeting agenda by R. Flake, 2nd p. Hoogergyde. Motion Carried.

Motion to approve the Minutes of the August meeting by T. Smith, 2nd by S. bean, motion carried.

S. Bean proposed moving meeting earlier in the month so that bills could be paid on time. Decided no change in meeting date any payments that require immediate action would be brought to the attention of the Executive Committee for approval and/or direction on payment.

Motion to pay the bills presented by R. Flake, 2nd by P. Hoogerhyde. Motion carried.

New Business –

President provided information for potential Finance committee. R. Teague asked what finance committee would do. President stated finance committee would set policy for paying bills and asked R. Flake to explain committee responsibilities in greater detail. After board discussion, a Motion to approve the proposed approval/non-approval payment items presented by R. Flake, 2nd by Ed Niepoth. Motion carried.

Finance committee – President asked for 2 volunteers in addition to himself for finance committee, T. Smith and R. Flake volunteered.

Human Resources Committee purpose – when employees have disputes, they come to the committee. Review pay raises. Scheduling handled. 2 or so board members would make committee – E. Niepoth and P. Hoogerhyde and President Sayre.

R. Teague proposed motion for per diem of \$50 per member for committee meetings, 2nd by T. Smith. Motion carried.



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Old Business

None.

Meeting adjourned at 7:26 pm

Shannon Johnson
Township Ambulance Authority
Administrative Assistant