



# Township Ambulance Authority

## MEETING MINUTES FOR August 29, 2017 Mancelona Station 7:00 PM

Present: Terry Smith (Forest Home), Stan Bean (Central Lake), Rick Teague (Helena), Roxann Flake (Custer), Ed Niepoth (Kearney), Pete Hoogerhyde (Star), Wendy Hummel (Chestonia), Ed Sayre (Mancelona) and Martin Frackowiak (Warner)

Absent: None

Others Present: Wendy Dawson (Systems Director), Shannon Johnson (Administrative Assistant), Barry Cole (TAA Attorney) and various TAA Employees

Motion to accept meeting agenda by R. Flake, 2<sup>nd</sup> W. Hummel. Motion Carried.

Motion to approve bills paid between 7/18/17 – 8/18/17 in the amount of \$110,314.35 presented by S. Bean, seconded by E. Niepoth. Motion carried by 7 to 2 majority vote.

Dan Smith presented the 2016 – 2017 Fiscal Audit Report conducted earlier this year. Brought up the possible issue with the way Accumed reports outstanding receivables. Recommended watching outstanding receivables to make sure report reflects accurate information. He indicated Accumed does send aging report, but the age may need to ask Accumed/stay on top of asking what the realization rate is on outstanding receivables. Outstanding receivables a year ago were around \$124,000. Equity/assets around 1.7 million. There's been a significant increase in assets from the 2014-2015 fiscal years audit to the 2016-2017 Fiscal Year Audit. Expenses kept in check / capital lease payments increased due to full year of payments on both ambulance leases. Recommended that Secretary/Treasurer review bank statements timely. Accountant will file report with the State of Michigan.

### Election of Officers:

Nomination for Secretary Treasurer – Wendy Hummel nominated Roxanne Flake (R. Flake declined nomination)

Nomination for Secretary Treasurer – Motion by Stan Bean to nominate Rick Teague (Accepted)

President moved nomination be closed for Secretary/Treasurer and requested vote: Majority vote 8 to 0 with R. Teague recusing himself from vote.

Nomination for Vice President – R. Teague nominated Stan Bean (Accepted)

President moved nomination for Vice President be closed. Majority vote of 8 to 0 electing Stan Bean as TAA Vice President.

Nomination for President – P. Hoogerhyde nominated E. Sayre (accepted)

Nomination for President - S. Bean for T. Smith (accepted)



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Election for President conducted by Roll Call vote for E. Sayre, Mancelona – yes, Star – yes, Central Lake – no, Forest Home – no, Helena – no, Warner – no, Kearney – yes, Chestonia – yes, Custer – yes. By 5 to 4 roll call vote Ed Sayre is new President of the Township Ambulance Authority.

### 2017-2018 TAA Board Officers

Ed Sayre, President  
Stan Bean, Vice President  
Rick Teague, Secretary/Treasurer

Motion to approve Minutes of the July 28, 2017 Meeting presented by P. Hoogerhyde, 2<sup>nd</sup> by R. Flake. Approved.

### Director Report

Board Update report dated August 29, 2017 presented to board.

Pink Heels Tour – community support travel thru US 9 months out of year – they visited 1 gentleman in our area – Gunner's kids promotes kids/youth and travels along with the Pink Heels tour. <http://www.pinkfiretrucks.org/> and <http://www.gunnerskids.org/about>

New Paramedic Hire – Is fully functional under Munson Medical Control

There have been numerous motorcycle accidents. Crews have handled these difficult calls exceptionally well. One accident resulted in an issue with dispatch being able to auto-launch North Flight. LZ Training the Saturday after the motorcycle accident was very helpful/beneficial.

Run volume remains lower than previous year at this time.

New Business – None

Old Business – Roxanne inquired about QUAPP / there are no specific answers at this time and we are only in the auditing stage.

Motion by P. Hoogerhyde to reduce meeting stipend to \$50 a meeting. 2<sup>nd</sup> R. Flake, motion passed.

E. Sayre; would like to see board have more control over how business is run. Such as bill payments.



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Motion to update checking account signatory to incoming President; Ed Sayre (Mancelona), presented by P. Hoogerhyde, seconded by E. Niepoth. Motion approved.

President gave thanks to board and employees – for allowing him to serve 16 years of hard work starting from bare bones to where the TAA is today.

Meeting adjourned at 8:01 pm

Shannon Johnson  
Township Ambulance Authority  
Administrative Assistant

A handwritten signature in blue ink, appearing to read 'S. Johnson', is written over the typed name and title.