



# Township Ambulance Authority

## MEETING MINUTES FOR July 25, 2017 Mancelona Station 7:00 PM

Present: Terry Smith (Forest Home), Stan Bean (Central Lake), Rick Teague (Helena), Roxann Flake (Custer), Ed Niepoth (Kearney), Pete Hoogerhyde (Star), Wendy Hummel (Chestonia), Ed Sayre (Mancelona) and Martin Frackowiak (Warner)

Absent: None

Others Present: Wendy Dawson (Systems Director), Shannon Johnson (Administrative Assistant), Barry Cole (TAA Attorney) and various TAA Employees

Motion to accept meeting agenda by S. Bean, 2<sup>nd</sup> by E. Niepoth. Motion Carried.

Motion to accept minutes of the June 27, 2017 meeting presented by R. Flake, second by W. Hummel. Motion Carried.

Motion to approve bills paid between 6/20/17 – 7/15/17 in the amount of \$102,428.22, with correction of payment to Main Street Garden Center \$211.20 re-itemized from 101-860 Meals & Lodging to 101-925 Building & Grounds, presented by E. Sayre. Second by E. Niepoth. Motion carried.

### TAA – Director Report

Rig Monitors - Phillips maintenance agreement for all 5 rig monitors has been renewed.

Hiring – 1 part-time medic and 1 full-time medic have been hired. One medic will be leaving for college soon.

Fiscal Year Financial Audit – Accountant will be at August meeting to present Audit findings that was conducted in June of this year.

Received letter from Region 7 Health Care Coalition indicating they will reimburse the cost for the trauma classes which totals around \$3,000.

Truck 5 still having issues with the DEF Sensor. It will be going back to Fletch's for the DEF sensor repair which is under warranty.

Run Statistic Report – Run volume down quite a bit from last year at this time. Teague asked what LOC stood for in relation to the Run Report? EMS term LOC – Level of Consciousness.



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New Business – None.

Old Business – Wage info – will be budgeted for next year and provided closer to budget preparation for Fiscal Year 2017-2018 Budget.

Invoice to Trees North was provided relating to question R. Flake asked about the invoice detail. R. Flake brought up last month's Minutes regarding Insurance Agent visit. Agent was not going to meet this month as stated in minutes. – Motion by R. Teague to correct/strike that sentence from the minutes, 2<sup>nd</sup> P. Hoogerhyde. Motion Carried.

Next Board Meeting: August 29<sup>th</sup>

P. Hoogerhyde, brought up election of officers was never completed for this term – It was decided to place it on the Agenda for August's meeting.

Meeting adjourned at 7:25pm

Shannon Johnson  
Township Ambulance Authority  
Administrative Assistant