



# Township Ambulance Authority

## MEETING MINUTES FOR

June 27, 2017

Mancelona Station 7:00 PM

Present: Terry Smith (Forest Home), Stan Bean (Central Lake), Rick Teague (Helena), Roxann Flake (Custer), Ed Neipoth (Kearney), Pete Hoogerhyde (Star), Wendy Hummel (Chestonia) and Martin Frackowiak (Warner)

Absent: Ed Sayre (Mancelona)

Others Present: Wendy Dawson (Systems Director), Shannon Johnson (Administrative Assistant), Barry Cole (TAA Attorney) and various TAA Employees

Motion to accept meeting agenda by R. Flake, seconded by W. Hummel. Motion Carried

Motion to accept minutes of the June 27, 2017 meeting presented by R. Flake, second by P. Hoogerhyde. Motion Carried

R. Flake questioned the details payment to Trees North in the amount of \$570. Admin Asst didn't have copy of invoice readily available. Will provide detailed invoice next meeting.

Motion to approve bills paid between 5/23/2017 – 6/19/2017 in the amount of \$96,931.42 presented by S. Bean second by M. Franckowaik. Motion approved.

TAA – Director Report

Yearly audit is in process. Dan Smith, CPA is currently working on report.

Director informed the Board that the current Phillips Monitors will become obsolete in 2022 – they were purchased in 2007. Phillips will still provide service on the current 5 monitors. Service contract estimate is \$9,345 for all 5 monitors. She requested the Board consider the proposed service contract. Decision does not need to be made today.

Update on AFLAC – Employer Sponsored program – several employees have enrolled

Motion by P. Hoogerhyde to pay \$9,345 for Phillips monitor service contract. Motion supported by R. Flake – motion carried.

Wage report – should be completed by July meeting.

Hiring – Currently looking to hire Paramedics. Finding that the level of training requirements in Munson med control is more stringent than other med controls. Which means more training/certification required for new hires.

Chris Thompson (TAA Medic) asked question about increasing part-time wage to entice more part-time employees. Its been tossed around before, but there seems to be too many variables involved to implement.



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QAAP – video series put out – director registered for video series – no direction from the State other than the webinar (4 web based segments).

Meeting with John Howrani – insurance – should be here to present at next board meeting

Truck status is good. AFLAC is up and running.

Meeting ended at 7:33pm

Public comment: None

Next meeting: July 25, 2017 @ 7pm

Shannon Johnson  
Township Ambulance Authority  
Administrative Assistant